

TRANSPORTATION

Duties and responsibilities of **TRANSPORTATION**:

1. Select at least two members from the host district who are familiar with the city and can direct others to the airport or train stations.
2. Assign a member of the committee to each VIP requiring transportation. This person is responsible for meeting the guest at the airport, providing transportation to the hotel and back to the airport at the end of the stay.
3. If possible, coordinate transportation if arrival times are close and can be combined. At least one greeter should be provided for each flight if several airlines are being used.
4. Assist the guests in obtaining a rental car if requested.
5. Have members available for unscheduled transportation requests.
6. Provide transportation for chapter members if requested by the Convention or Registration Chairman.
7. Obtain information regarding types and prices of transportation for the National Convention. Give reports on this information at the Spring Conference and State Convention in addition to publishing an article in the *Around the Cracker Barrel*.