

SERVICE REPRESENTATIVE

1. The duty of the Chapter Service Representative is to be knowledgeable and fully informed to the benefits of the Credit Union and the various Insurance Programs offered by NAPUS. The Chapter Service Rep is usually the key person to provide the members with advice and assistance on individual financial matters.
2. They must know how to sign up members in the Credit Union and maintain supply of current forms for all of the programs.
3. The Service Rep should be prepared to set up and maintain a table to serve the members at the annual Chapter Convention. Plan to be on the program early at the convention to explain the program, goals, and availability. If the Service Rep is unable to attend the Chapter Convention, a knowledgeable Postmaster should be enlisted to set up the table and make a presentation.
4. The Service Rep should plan to attend training sessions given at the National Officers Conference and National Convention.
5. Immediately following the Chapter Convention, contact the National Chairman for Services and the Manager of the NAPUS Federal Credit Union giving them your name, address, residence, and office phone numbers.
6. Supplies may be obtained for the various Insurance Plans by contacting the National Chairman for Services and for the Credit Union by calling 1-800-336-0284.
7. The Service Representative should attend all Executive Committee meetings as a voting member.

NAPUS National Office

8 Herbert Street, Alexandria, VA 22306 – 2600;
Office (703) 683-9027
FAX (703) 683-6820
Hotline (703) 683-9038
Email: napus6@napus.org
Web site: www.napus.org

NAPUS Federal Credit Union

P.O. Box 148
Alexandria, VA 22313 – 0148
(800) 336-0284
ART (800) 851-3416
FAX (703) 683-1573
VISA (800) 654-7728
Email: cumail@napusfcu.org
Web site: www.napusfcu.org

Postmasters CUSO
(800) 545-8728

NAPUS Vehicle Insurance
(800) 847-2886

Homeowners Insurance
(800) 847-7233

Postmaster Gazette
(703) 359-8900

NAPUS Supplemental Insurance
(800) 221-3083

NAPUS Supplemental Retirement
(800) 368-3515

Hertz Rent a Car
ID# 46480-NAPUS
Domestic (800) 654-3131
International (800) 654-3001